

Senior Staff Attorney-Tech

Staff Attorney Department

Summary:

Senior Staff Attorney – Tech will primarily liaise with the firms eDiscovery, AI, and Information Governance practice group to support large litigation, investigatory, and regulatory matters in the discovery phase.

Please Email Resume and Cover Letter With Your Salary Requirement [Here to Apply](#)

Qualifications:

- At least five years of eDiscovery experience in AMLAW 100 or 200 firm environments working on large litigation, regulatory, or investigation matters at all phases of the EDRM.
- Current good standing in the DC, NY, MA, or CA Bar.
- Excellent organizational and interpersonal skills applied to project coordination.
- Strong service orientation.
- Ability to work under pressure and a willingness to work additional hours and help others with deadline intensive projects.
- Strong working knowledge of e-discovery document review projects and typical workflows.
- Significant experience with on-line document review systems such as Relativity, Nuix Discover, or other similar document review software platforms.
- Experience working directly with client technical and product SMEs to identify relevant structured data.

Duties and Responsibilities:

- Coordinate with internal practice teams to ensure that case-specific eDiscovery processes are implemented and milestones are met.
- Facilitate communication between the Staff Attorney department and the associates and partners responsible for the case.
- Work directly with clients and case teams to identify and manage structured data within various data warehousing infrastructures.
- Work with the firm's litigation support group and eDiscovery vendors to support document preservation, collection, and processing efforts.
- Perform other duties as assigned.
- Uphold high standards of confidentiality, discretion, and integrity, particularly with respect to all sensitive and/or confidential firm and client information to which this position will have access.

Status: Exempt

Reports To: Staff Attorney Manager

Workplace Type: Hybrid as needed

Salary range is \$150,000 - \$175,000.

Qualifications (Continued):

- Experience with, and understanding of, data warehousing infrastructures, particularly schema-on-read infrastructures such as Apache Hive, Apache Spark, Snowflake, Amazon Athena, or Google BigQuery.
- Entry-level programming and data manipulation skills using SQL is required. Experience with Python is desired.
- A JD from an accredited US law school or the equivalent is required.
- Relevant technical certifications are preferred.

Covington & Burling LLP is an equal opportunity employer and does not discriminate in any aspect of employment, including hiring, salary, promotion, discipline, termination, and benefits, on the basis of race, color, ethnicity, religion, national origin, gender, gender identity or expression, age, marital status, sexual orientation, family responsibility, disability (including physical handicap), or any other improper criterion.

Covington will consider qualified applicants with arrest or conviction records for employment in accordance with applicable laws, including the California Fair Chance Act, the Los Angeles Fair Chance Initiative for Hiring Fair Chance Ordinance, the Los Angeles County Fair Chance Ordinance, and the San Francisco Fair Chance Ordinance.